

Why Are We Moving to 365

□ Why We're Moving to Microsoft 365 — What It Means for You

You may have noticed changes in your email setup—this is because we're upgrading from Exchange to **Microsoft 365**. Here's what's changing, and more importantly, **how it benefits you**.

□ New Outlook No Longer Supports Exchange

Microsoft has released a **new version of Outlook**, included with Windows 11 and coming to other platforms soon. One major change:

□ **It no longer supports Exchange email accounts.**

What this means for you:

- You won't be able to add or use your old Exchange account in the new Outlook.
- As Microsoft continues updating its software, support for older email systems will gradually fade.

□ To make sure your email stays reliable and interruption-free, we're moving to **Microsoft 365**.

□ What You Get With Microsoft 365

This change isn't just behind-the-scenes—it brings real improvements to how you work every day.

□□ Use Your Email Anywhere

- Works seamlessly on **your phone, tablet, and computer**
- No more VPNs or special setups—**just log in and go**

□□ A More Reliable Inbox

- Faster email delivery with **fewer delays or errors**
- Fully compatible with the latest **Outlook desktop and mobile apps**

□□ Safer and Cleaner

- Enhanced **spam filtering**
- Built-in **protection from unsafe links and attachments**

□□ Everything Syncs Automatically

- Email, calendar, and contacts **stay in sync** across all your devices
- Make changes in one place—they show up **everywhere**




□ Designed for Simplicity

- A **clean, modern layout**
 - Easier **search** and smarter organization
 - Built-in tools like **Teams, Word, and Excel** (when needed)
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Bottom Line

Microsoft is phasing out support for Exchange—especially in the **new Outlook**.

This move to Microsoft 365 ensures your email remains:

- Reliable 
- Secure 
- Accessible from anywhere 

You're not losing anything—you're gaining a better experience that just works

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