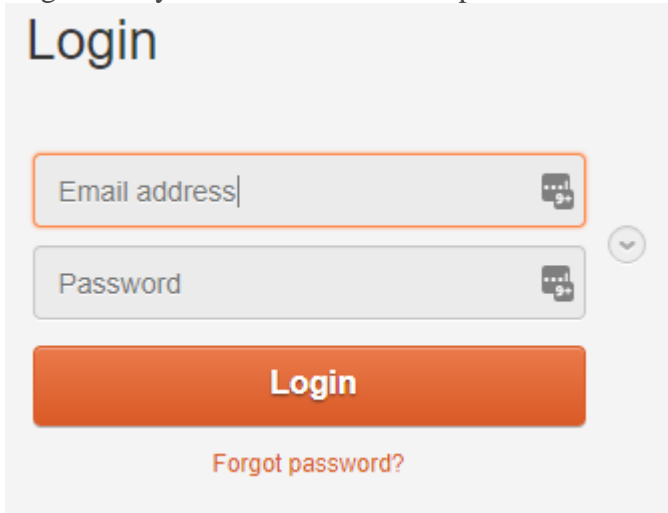


Change my password - Standard account

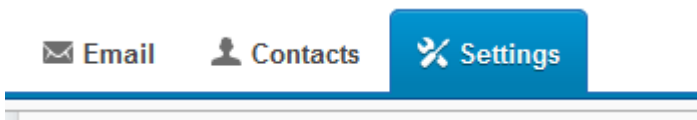
1. Go to <https://email.barweb.com.au/mail> in your web browser of choice
2. Login with your email address and password



The image shows a login form titled "Login". It contains two input fields: "Email address" and "Password". Both fields have a small icon of a speech bubble with a question mark next to them. Below the "Password" field is a small circular button with a downward arrow. Below the input fields is a large orange button labeled "Login". At the bottom of the form is a link labeled "Forgot password?" in orange text.

- 3.

Click on **Setting** along the top tab bar

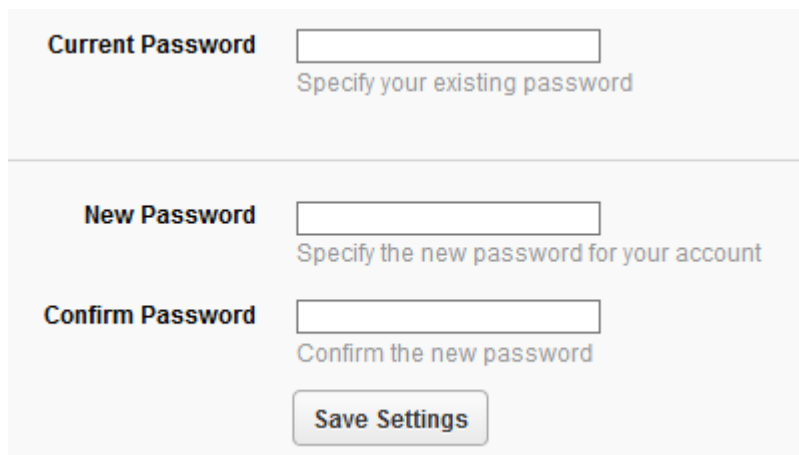


4.

Click on **Change Password** on the left side navigation

5.

Enter your **Current Password** then type in a **New Password** and confirm the new password

A screenshot of a web form for changing a password. The form is divided into three sections by horizontal lines. The first section is labeled 'Current Password' and contains a text input field with the placeholder text 'Specify your existing password'. The second section is labeled 'New Password' and contains a text input field with the placeholder text 'Specify the new password for your account'. The third section is labeled 'Confirm Password' and contains a text input field with the placeholder text 'Confirm the new password'. Below the 'Confirm Password' section is a button labeled 'Save Settings'.

6.

Click on **Save Settings**

