iPhone/iPad

1. From the Home Screen, **tap Settings > Mail > Accounts**
2. Under the **Accounts** section, click **Add Account**.
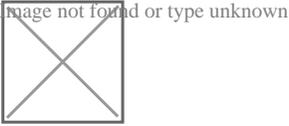
3. Tap **Exchange**.
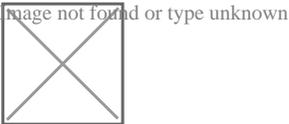
4. Enter your email address and click **Next**

   - *Note: the 'Description' field is cosmetic and is the label for the email account on your device*
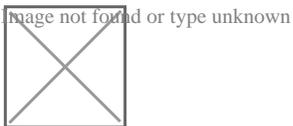
5. Tap **Configure Manually** on the following popup.
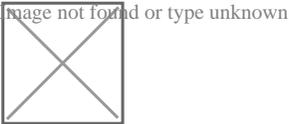
6. Fill in the following fields with the details below then click **Next**:

   - **Server:** hex.barweb.com.au
   - **Domain:** leave blank
   - **Username:** Your full email address
   - **Password:** Your password
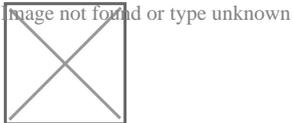
7. Enable the applications you would like to sync between your email account and iOS device, and click **Save.** Your iPhone/iPad device is now configured to use your email address.
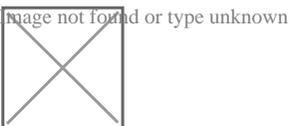
Revision #4

Created Tue, Aug 20, 2019 3:48 AM by Zachary Cash

Updated Sun, Sep 5, 2021 11:55 PM by Luke Du