iPhone/iPad

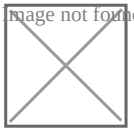
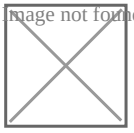
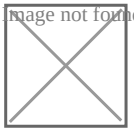
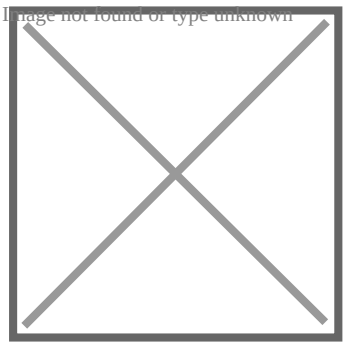
1. From the Home Screen, tap **Settings > Mail > Accounts**
2. Under the Accounts section, click **Add Account.**
   Image not found or type unknown
   
3. Click **Other**
   Image not found or type unknown
   
4. Click **Add Mail Account**
   Image not found or type unknown
   
5. Enter the following details into the fields that appear:
   - **Name:** Your name (this is the name that will be attached to outgoing emails)
   - **Email:** Your email address
   - **Password:** Your account password
   - **Description:** Description of the account (Optional)

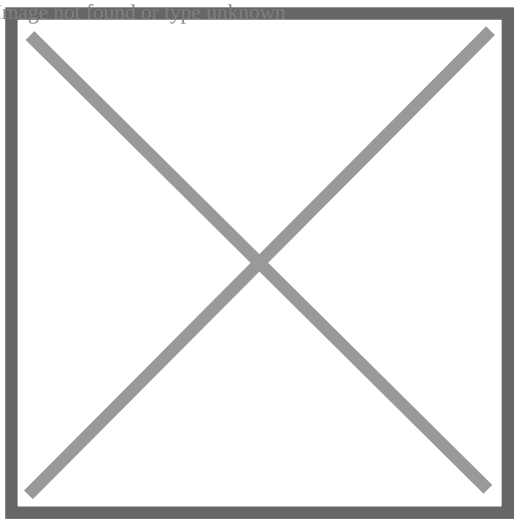
   Image not found or type unknown
   
6. In the following screen, **be sure that "POP" at the top of the page is highlighted** and enter the following details into the fields:

   - **Name:** Your name (this field should already be filled)
   - **Email:** Your email address (this field should already be filled)
   - **Description:** Account description (this field should already be filled)

   - ***Incoming Mail Server:***
     - **Host Name:** email.barweb.com.au
     - **User Name:** Your full email address

    - **Password:** Your account password
- ***Outgoing Mail Server:***
    - **Host Name:** email.barweb.com.au
    - **User Name:** Your full email address
    - **Password:** Your account password

Image not found or type unknown



7. Click **Save**. Your iOS device is now configured to use your email address.

Revision #5

Created Tue, Aug 20, 2019 4:21 AM by Zachary Cash

Updated Fri, Dec 18, 2020 2:33 AM by Luke Du