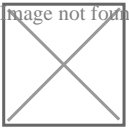
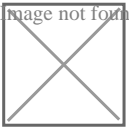


iPhone/iPad

1. From the Home Screen, tap **Settings > Mail > Accounts**
2. Under the Accounts section, click **Add Account**.



3. Click **Other**

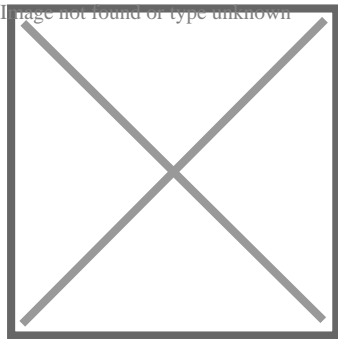


4. Click **Add Mail Account**



5. Enter the following details into the fields that appear:

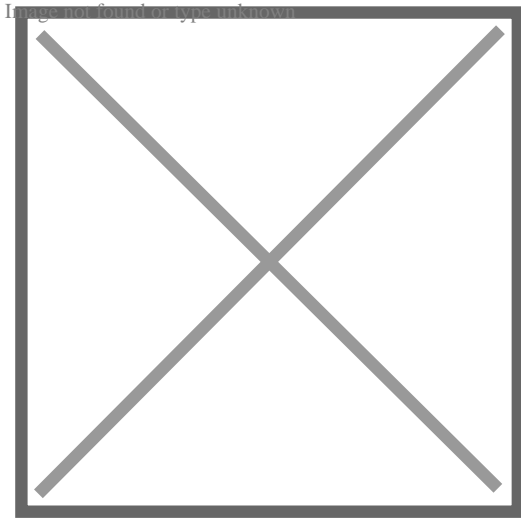
- **Name:** Your name (this is the name that will be attached to outgoing emails)
- **Email:** Your email address
- **Password:** Your account password
- **Description:** Description of the account (Optional)



6. In the following screen, **be sure that "POP" at the top of the page is highlighted** and enter the following details into the fields:

- **Name:** Your name (this field should already be filled)
- **Email:** Your email address (this field should already be filled)
- **Description:** Account description (this field should already be filled)
- **Incoming Mail Server:**
 - **Host Name:** email.barweb.com.au
 - **User Name:** Your full email address

- **Password:** Your account password
- **Outgoing Mail Server:**
 - **Host Name:** email.barweb.com.au
 - **User Name:** Your full email address
 - **Password:** Your account password



7. Click **Save**. Your iOS device is now configured to use your email address.

Revision #5

Created Tue, Aug 20, 2019 4:21 AM by [Zachary Cash](#)

Updated Fri, Dec 18, 2020 2:33 AM by [Luke Du](#)